

NAPSM EDUCATIONAL SCHOLARSHIP PROGRAM

Purpose

To support education, training, professional certification and professional development of the members of NAPSM.

Background

The NAPSM Board of Directors (Board) will approve a budget for the NAPSM Educational Scholarship Program (Program) each year. The Board will appoint a Scholarship Committee Chair (Chair).

Scholarship Opportunities

- A. **C.P.M. / A.P.P. CERTIFICATION(S):** NAPSM will reimburse \$60 for each of the four C.P.M./A.P.P. exams for certification.

QUALIFICATION CRITERIA

1. Must be an active member in good standing with NAPSM.
2. Member must complete a C.P.M. Program Reimbursement Form.
3. Member must provide a copy of the exam Module results from the testing center.
4. The member must receive a "Pass" score for an exam to be reimbursed.
5. The member shall attend an affiliate monthly event to receive a reimbursement check for a C.P.M. /A.P.P. exam. (Members to be notified by email if they are to receive a check at a monthly event.)
6. Member does not have to attend a study course to qualify for exam reimbursement.

C.P.M. / A.P.P. Study Courses

1. Member participants will be charged \$50 per module for the C.P.M. Certification Study Course(s). Non-member participants will be charged \$100 per module.
2. All fees are non-refundable and non-reimbursable.
3. If a member attends all sessions for a module study class and does not pass the module exam, a fee will not be assessed should they decide to attend the same module study session. If a member does not attend all initial study sessions, another course fee will be charged for each module the participant wishes to re-take.
4. If a member pays for a study session, attends all classes and does not take an exam and wishes to re-take a module study session no class fee will be assessed. However, the participant must take the exams on the second re-take for the above section 4 to apply.
5. Maximum of 12 attendees per class. This is based on who pays the course fees first.

- B. **ISM NATIONAL SEMINAR:** NAPSM will provide free registration to attend National ISM seminar presented in Las Vegas. Recipient must perform administrative

duties as the on-site coordinator: Student check in, hand out evaluation forms, additional assistance to instructor, etc.

- Limit of 1 scholarship per seminar
- Deadline – 1 month prior to seminar.

QUALIFICATION CRITERIA

Award(s) will be made to the applicant(s) best meeting the criteria outlined below. The criteria are listed in order of precedence. In case of ties, the award will be made to the earliest received application.

1. Be an active member of NAPSM and submit a complete and accurate application prior to the deadline. Chair may extend any deadline if necessary.
2. Attend more than half of the NAPSM affiliate activities in the prior 12 months, or since becoming a member, whichever period is shorter.
3. Serve as an active member of a committee.
4. Be an active volunteer or participant in NAPSM activities, programs and or events, i.e. contribution to affiliate, golf tournament, participating in events.

C. **NAPSM SEMINAR:** NAPSM will provide free registration to a seminar or training sponsored or co-sponsored by NAPSM. Recipient must perform administrative duties: Student check in, hand out evaluation forms, additional assistance to instructor, etc.

- Limit of 1 scholarship per seminar
- Deadline – 1 month prior to seminar.

QUALIFICATION CRITERIA

Award(s) will be made to the applicant(s) best meeting the criteria outlined below. The criteria are listed in order of precedence. In case of ties, the award will be made to the earliest received application.

1. Be an active member of NAPSM and submit a complete and accurate application prior to the deadline. Chair may extend any deadline if necessary.
2. Attend more than half of the NAPSM affiliate activities in the prior 12 months, or since becoming a member, whichever period is shorter.
3. Serve as an active member of a committee.
4. Be an active volunteer or participant in NAPSM activities, programs and or events, i.e. contribution to affiliate, golf tournament, participating in events.

D. **ISM INTERNATIONAL CONFERENCE:** Scholarship to help defray costs of attending ISM International Conference. Direct grant of maximum \$300 or maximum up to \$500 for non-reimbursed expenses.

QUALIFICATION CRITERIA

1. Serve as committee chair or officer
2. If Board member, must attend 80% of all Board meetings.
3. If not a Board member must attend 80% of all affiliate activities or have made a significant contribution to the affiliate.
4. On application, must describe what the applicant has done for the affiliate, why they deserve this award and what value they will bring back to the affiliate.
5. Board will make final decision of award after Scholarship Committee makes recommendation. There is no maximum or minimum number of awards to be given each year.

Scholarship Committee Duties and Responsibilities

1. Propose a budget; administer the Program within the budget and Board direction.
2. Identify scholarship opportunities and make recommendations to the Board regarding the Program.
3. Promote scholarship opportunities, i.e. announcements in Buyliner, announcements at NAPSM affiliate meetings, and on website.
4. Draft application forms for Board approval.
5. Hold monthly/quarterly meetings (or on as needed basis) to vote on award of scholarships for C.P.M./A.P.P. test modules, and National & local NAPSM Seminars and report results to Board on quarterly basis.
6. Maintain a history of who has received award(s).
7. Seek, recruit, and enroll volunteers to serve actively on the committee.

Possible Funding Sources for Program

1. Golf tournament.
2. Supplier Opportunity Faire.
3. Any additional funding as determined by the Board.